



STANDING ORDERS ON CONTRACTS

1. APPLICABILITY

- 1.1 These standing orders on contracts govern the procedures for tenders and contracts and the relative responsibilities of the Police Authority and Police Force. These standing orders shall apply to all contracts entered into by or on behalf of the Police Authority with any other person or body.
- 1.2 In these contract standing orders:
- 1.3 “Member” shall mean all magistrate, councillor and independent members of the Police Authority.
- 1.4 “Treasurer” is the person duly appointed by the Police Authority with overall responsibility for the administration of the Police Authority’s and Police Force’s financial affairs. Treasurer shall include such persons as the Treasurer specifically authorises for the purposes of these Contract Standing Orders.
- 1.5 “Chief Executive” is the person duly appointed by the Police Authority with responsibility for the general administration of the Police Authority. Chief Executive shall include such persons as the Chief Executive specifically authorises for the purposes of these Contract Standing Orders.
- 1.6 “Chief Constable” is the person duly appointed by the Police Authority and shall include such officers of the Dorset Police as the Chief Constable specifically authorises for the purposes of these Contract Standing Orders.
- 1.7 “Officers” shall mean all persons appointed by the Dorset Police and covers both police staff and uniformed personnel.

2. COMPLIANCE WITH LAW

- 2.1 All contracts, and the procedures for entering into them, shall comply with all relevant United Kingdom law including all relevant European law in force for the time being in the United Kingdom. In the event of any conflict between these standing orders and the law, the law shall prevail.

3. CONTRACTS TO BE IN WRITING

- 3.1 Wherever practical, all contracts shall be in writing.

4. EXEMPTIONS

- 4.1 The Chief Constable is authorised to enter into contracts which have been established under collaborative arrangements between forces, regions, emergency services, consortia and other public sector agencies and, where applicable, have been subjected to EU Procurement rules or where this is not applicable, have been subject to the lead authority's contract procedure rules. The Chief Constable will notify the Chief Executive of such arrangements for inclusion within a register, which shall be kept by the Chief Executive and available for inspection during normal office hours by all members of the Police Authority.
- 4.2 There shall otherwise be no exemption from these Contract Standing Orders except on the written authority of the Chief Executive which shall be given only when the Chief Executive, after consultation with the Treasurer, is satisfied that the exemption is justified in the interests of the Authority by special circumstances.
- 4.2 The Chief Executive shall maintain a register of all authorisations for exemption from these standing orders, which shall be available for inspection by all members of the Police Authority.
- 4.3 The authority of the Chief Executive to authorise an exemption from these Contract Standing Orders shall include the giving of authority to negotiate and conclude a contract with a single contractor, if the Chief Executive, after consultation with the Treasurer, considers that the exemption is justified in the interests of the Authority by special circumstances.

5. CONFORMITY WITH FINANCIAL REGULATIONS

- 5.1 No contract shall be entered into unless the expenditure involved may properly be incurred under the Authority's Financial Regulations in force for the time being.

6. PECUNIARY INTERESTS OF MEMBERS

- 6.1 If any member of the Authority or of any committee or sub-committee of the Authority has any pecuniary interest, direct or indirect, in any contract, proposed contract, or other matter and is present at a meeting of the Authority, committee or sub-committee at which the contract or other matter is the subject of consideration, he shall declare the interest as soon as practicable after the beginning of the meeting, and shall withdraw from the meeting while the matter is under consideration unless:
- (a) the disability has been removed by the Secretary of State;
 - (b) the contract, proposed contract, or other matter is under consideration by the Authority as part of the report of a committee, or by a committee as part of the report of a sub-committee, and is not itself the subject of debate;
 - (c) the pecuniary interest is an indirect pecuniary interest within the category described in Section 97(6) of the Local Government Act 1972 (which relates to minority shareholdings).

[Note: Members should also pay regard to the National Code of Local Government Conduct, which also requires the disclosure of certain non-pecuniary interests, and also to the requirements of the Local Authorities (Members' Interests) Regulations 1992, which require the standing registration of certain pecuniary interests.]

7. PECUNIARY INTERESTS OF OFFICERS IN CONTRACTS

- 7.1 The Chief Constable shall maintain a record of any notice given by an officer of the Authority or the Force of a pecuniary interest in a contract and the record shall be available during office hours for inspection by any member of the Authority. Officers should refer to the extracts from the Local Government Act 1972 attached which set out their obligations to declare interests. These obligations extend to consultants employed to act for the Authority.

8. LAND AND PROPERTY

- 8.1 Contract Standing Orders 1 to 7 inclusive and Contract Standing Order 12 shall apply to contracts for the sale and purchase of interests in land and property.
- 8.2 In all other respects, arrangements for the sale and purchase of interests in land and property shall be undertaken in accordance with terms agreed by the Chief Constable in consultation with the Chief Executive and the Treasurer. However, prior approval of the Police Authority will be required where the amount is anticipated to exceed £250,000.

9. CONTRACT VALUE

- 9.1 Guidance on determining the value of contracts is set out in the Office of Government and Commerce (OGC) Procurement best practice notes. As a general principle the value of a contract shall be deemed to be the total of all payments made to the contractor in respect of that contract regardless of the period of time over which those payments are made. In the case of recurrent transactions for the same type of item, the contract value will be the aggregate total of transactions for the duration of the contract, not the aggregate value in a single year (unless this is the period of the contract) and not the value of a single transaction.

10. EXISTING CONTRACTS

- 10.1 All staff engaged in purchasing decisions shall ensure that existing contracts are used. There shall be no exception to this unless the Chief Constable decides that it would be in the best interests of the Authority not to do so.

11. PRE-TENDER MARKET RESEARCH AND CONSULTATION

- 11.1 Staff engaged in purchasing decisions may, in association with and following consultation with the Procurement Section review the market for a proposed purchase by discussion with suppliers and other research but must not: base any specification on one supplier's offering such as to distort competition; make any indication or commitment to suppliers that their offering may be preferred; suggest any procurement route which is not consistent with these Standing Orders or enter into negotiations about price in circumstances where a competitive procurement process has yet to take place.

12. PROCEDURE FOR CONTRACTS EXCEEDING £20,000.

[Note: Those administering the award of contracts should note particularly the regulations in force for the time being under the European Communities Act 1972, which prescribe among other matters procedures for public advertisement of certain contracts. The award of all contracts must comply with such applicable regulations.]

- 12.1 Where the value of a contract is estimated to exceed, a relevant European Union or statutory threshold, tendering procedures shall be in accordance with such European Union or statutory provision.
- 12.2 Subject to the provisions of Contract Standing Orders 12.1 and 12.3, and subject also to the exception in Contract Standing Order 12.4, where the estimated amount of a contract exceeds £20,000, wherever practical at least three tenders shall be invited, without the necessity of advertising, from contractors in an approved list where such a list is maintained or, otherwise, from contractors who, in the opinion of the Chief Constable, are best fitted to meet the Authority's requirements.
- 12.3 Wherever practical, the Chief Constable shall ensure that if the estimated amount of the contract exceeds £100,000, at least six contractors are invited to submit tenders, provided that where the contractor is to be responsible for both design and construction of the whole or a substantial part of the building or works which are the subject of the contract, the Chief Constable may confine the invitation to tender to three contractors if he considers that this will give the best value for money to the Authority.
- 12.4 If the Chief Constable, in consultation with the Chief Executive and the Treasurer, considers that a proposed building, civil engineering or other works contract could to the benefit of the Authority form part of a serial or continuation programme, then tenders need not be invited. provided that the terms of the serial or continuation programme have been negotiated with the contractor on the basis of the rates and prices contained in the initial contract having been awarded competitively following the invitation of tenders in accordance with these Standing Orders and the aggregate value is within the thresholds set by the EU Procurement Regulations. ..

13. PROCEDURES FOR ALL CONTRACTS OF LESS THAN £20,000.

- 13.1 Where the estimated amount of any contract does not exceed £20,000 the Chief Constable, Chief Executive or Treasurer as appropriate shall not be obliged to undertake a formal tendering exercise but shall follow such contract procedure as he considers will provide the best value for money to the Authority and shall maintain suitable records to substantiate the methods used including details of quotations sought.

14. PUBLICITY

- 14.1 Subject to the provisions of Contract Standing Orders 12 and 13, wherever practical and appropriate the Authority shall give adequate publicity to its intentions for the procurement of goods and services by advertising in appropriate media.

15. SUBMISSION AND OPENING OF TENDERS

- 15.1 Other than when electronic processes are applicable in accordance with Standing Order 15.6, whenever a tender is invited, the invitation shall state that each tender shall be delivered to the Chief Executive not later than a specified date and time, enclosed in a sealed envelope bearing the word "Tender ... " followed by the subject to which it relates, and the provisions of Standing Orders 15.2, 15.3, 15.4 and 15.5 shall also apply.
- 15.2 Envelopes submitted in accordance with this Contract Standing Order shall remain in the custody of the Chief Executive or an officer designated by him until the time appointed for their opening.
- 15.3 An officer designated by the Chief Executive to receive tenders shall indicate on the envelope the date and time of receipt by him.
- 15.4 Tenders shall be opened at one and the same time in the presence of the Chief Executive or an officer designated by him for the purpose, and of the Chief Constable, or an officer designated by him for the purpose. A record shall be maintained showing the number of tenders received and all tenders shall be kept for two years.
- 15.5 The envelope of any tender received after the latest date and time for receipt shall be endorsed by the Chief Executive or his designated officer, with a note of the date and time of receipt. Any such tender shall not be considered unless it was the only tender that was invited. In all other cases, the Chief Executive shall open the late tender and inform the person who submitted it that it was received too late for consideration. In the case of contracts for the sale of land, those administering a tendering exercise must also have regard to the over-riding requirement of Section 123 of the Local Government Act 1972, which will require the investigation of a late tender, if it appears likely to provide the best consideration, and if no contract has yet been entered into.
- 15.6 Subject to the provisions of this Standing Order, electronic tendering procedures may be undertaken as an alternative to, or in conjunction with, the manual arrangements set out in Standing Orders 15.1 to 15.5 at the discretion of the Chief Constable. The arrangements for undertaking electronic tendering procedures shall operate to achieve the levels of security and integrity for the submission and opening and processing of tenders that otherwise apply to the manual arrangements set out in Standing Orders 15.1 to 15.5, and these arrangements require the approval in writing of the Chief Executive and the Treasurer.

16. EVALUATION OF TENDERS

- 16.1 Wherever practicable, tenders will be evaluated using an appropriately structured evaluation model. The Chief Constable shall approve in writing the outline of any tender evaluation model used to judge tenders, before the respective tenders are opened and shall lodge this with the Chief Executive. Where such written approvals have been provided and the evaluation model applied, the Chief Constable may award a contract to a contractor whose tender is judged to provide the best value to the Police Authority. The Chief Constable shall notify the Chief Executive who will maintain a register of approvals which shall be available for inspection by Police Authority

Members. If such an evaluation model has not been applied, then contract standing order 17.1 will apply.

17. ACCEPTANCE OF TENDERS

- 17.1 The Chief Constable shall be empowered to accept the lowest **compliant** tender if payment is to be made, or the highest **compliant tender** if payment is to be received. Other than the procedure detailed in para 16.1, no other tender shall be accepted, unless a report by the Chief Constable recommends that the acceptance of the other tender will provide the best value to the Authority, and the Chief Executive and the Treasurer of the Police Authority give their written agreement. The Chief Executive shall maintain a register of approvals he gives under Contract Standing Orders, which shall be available for inspection by Police Authority members.

18. POST TENDER NEGOTIATION

Post-tender discussions

- 18.1. For the purposes of tender evaluation it is acknowledged that from time to time it is necessary for discussions with tenderers to take place in order to clarify any aspect of the information provided including price. Such post-tender discussions are to be undertaken solely by the Purchasing and Contracts Manager in a controlled manner that affords all valid tenderers an equitable opportunity to clarify their tender submissions. It expressly does **not** extend to encompass negotiations on price.

Post-tender negotiations

- 18.2. Post-tender negotiations shall only be permitted with the express written approval of the Chief Constable, after consultation with the Chief Executive and the Treasurer, in respect of which the following procedures are applicable:-
- (i) The Head of Procurement is responsible for preparing any application to the Chief Constable seeking permission to conduct post-tender negotiations on price, contract specification or contract conditions. In the event that it is proposed that post-tender negotiations should exclude the lowest compliant tender, the necessary written agreement shall first be obtained in accordance with the provisions of Contract Standing Order 15, Acceptance of Tenders.
 - (ii) The application to conduct post-tender negotiations to be submitted to the Chief Constable in accordance with this paragraph shall include the following details:-
 - (a) Copies of all tenders received by the due date.
 - (b) A report documenting the process to date with full details of the initial tender evaluation that has been carried out.
 - (c) A report detailing fully the reasons why post-tender negotiations are proposed and the purposes/objectives to be achieved.

- (d) A report specifying the criteria used to select the preferred tenderer, or preferred tenderers, as the case may be, to be subject to the proposed post-tender negotiations.
- (iii) Applications approved by the Chief Constable shall be endorsed accordingly.
- (iv) All approved post-tender negotiations shall be supervised by the Head of Procurement. In conducting post-tender negotiations, the Head of Procurement shall be accompanied at all times by a second officer duly authorised by the Chief Constable for the purpose.
- (v) All post-tender negotiations must be recorded formally either in writing (including fax and e-mail) or by minuted meetings. Such written records or minutes are required to be endorsed as a correct record by the Head of Procurement, the second officer duly authorised in accordance with sub paragraph (iv) and the designated representative of the tenderer.
- (vi) When post tender negotiations have been concluded, the Head of Procurement shall submit a tender acceptance report to the Chief Constable for approval which shall be supported by the full documentary evidence specified in sub paragraph (v).
- (vii) The tender file shall include the documentary evidence specified in this paragraph and shall be held for future reference and audit scrutiny.

19. ROLE OF CONSULTANTS IN PROCUREMENT

- 19.1 Where consultants are engaged to act for the Authority in respect of any procurement the officer responsible for engaging the consultants shall ensure that any such procurement is in accordance with these Contract Standing Orders. That officer shall also ensure that the role of such consultants shall extend only to making recommendations to the Chief Constable or to the Chief Executive on whether to award a contract or to whom a contract should be awarded but shall never extend to making a decision in such matters.

20. ALTERNATIVE METHODS OF TENDERING AND PROCUREMENT

- 20.1 On application from the Chief Constable, the Chief Executive and Treasurer may approve in writing from time to time alternative methods of tendering and procurement within the scope and purpose of these rules.

21. SAFEGUARDS FOR DUE PERFORMANCE

- 21.1 Every contract for building, engineering or other works, which exceeds £25,000 in amount, shall in appropriate cases provide for liquidated damages to be paid by the contractor in the event of the contract not being duly performed.

22. ASSIGNMENT OR SUB-LETTING

- 22.1 A clause shall, where appropriate, be inserted in every written contract for the execution of work or for supplies or services, prohibiting the assigning or sub-letting of the contract without the previous written consent of the Chief Constable.

23. COMPLIANCE WITH STANDARDS

- 23.1 Where an appropriate international, European or British Standard Specification, British Standard Code of Practice issued by the British Standards Institution or Public Authority Standard is current at the date of the tender, then unless there is, in the opinion of the Chief Constable, good and sufficient reason to the contrary, every written contract shall require that all goods and materials used or supplied and all workmanship shall be in accordance with that Standard.

- NB. Under European Union provisions indication of a trade mark, patent, type or specific origin is not permitted unless this is essential and qualified by "or equivalent".

24. CORRUPTION AND ANTI-COMPETITIVE PRACTICE

- 24.1 Every form of contract shall provide that the Police Authority may cancel the contract and recover from the contractor the amount of any loss resulting from such cancellation, if

(i) the contractor shall have offered or given or agreed to give to any person any gift or consideration or inducement or reward of any kind for doing or not doing anything in relation to the contract or any other contract with the Authority; or,

(ii) the like acts shall have been done by any person employed by the contractor or acting on its behalf (whether with or without the knowledge of the contractor); or,

(iii) in relation to any contract with the Authority the contractor or any person employed by it or acting on its behalf shall have committed any offence under the Prevention of Corruption Acts 1889 to 1916, or shall have given any fee or reward the receipt of which is an offence under sub-section (2) of section 117 of the Local Government Act 1972.

- 24.2 Similarly all tender and contract documents must contain the appropriate clause and a Collusive and Bona Fide Certificate requiring a signature from each contractor submitting a tender document that provides protection to the Authority and the right to terminate the contract and reclaim costs in the event of a contractor being proven to have acted in an anti-competitive manner and/or to have colluded with others in their tender or contract submission or proposal.

- 24.3 Reference should be made to the Authority's Anti-Fraud and Corruption Strategy.

25. NOMINATION OF SUB-CONTRACTORS AND SUPPLIERS

- 25.1 Where under the terms of a contract a sub-contractor or supplier is to be nominated by the Authority to a main contractor, the Chief Constable shall,

wherever practical, comply with these Standing Orders as though the sub-contract were a contract with the Authority.

26. SUPERVISION OF CONTRACT

- 26.1 It shall be a condition of the engagement by the Authority of a person, other than an officer of the Authority, to procure or administer a contract that he shall comply with any relevant requirement of these Standing Orders.

27. AMENDMENT TO STANDING ORDERS ON CONTRACTS

- 27.1 Subject to Standing Order 24 below, any amendments to these Standing Orders on Contracts are to be drawn up jointly by the Chief Executive, Treasurer and Chief Constable and approved by the Police Authority.

28. FINANCIAL THRESHOLDS

- 28.1 The Treasurer may amend the financial thresholds (in these rules) from time to time reflecting changes in national price indices, statutory provisions or guidance from other bodies (e.g. Audit Commission, HMI etc). Any such change shall be reported for information to all members of the Police Authority. A full list of thresholds is provided at Appendix A for ease of reference.

EXTRACTS FROM LOCAL GOVERNMENT ACT 1972 CONCERNING INTERESTS IN CONTRACTS

(which apply to the Police Authority and Force under the Police and Magistrates Courts Act 1994)

MEMBERS' INTERESTS

Section 94

- (1) Subject to the provisions of section 97 below, if a member of a local authority has any pecuniary interest, direct or indirect, in any contract, proposed contract or other matter, and is present at a meeting of the local authority at which the contract or other matter is the subject of consideration, he shall at the meeting and as soon as practicable after its commencement disclose the fact and shall not take part in the consideration or discussion of the contract or other matter of vote on any question with respect to it.
- (2) If any person fails to comply with the provisions of subsection (1) above he shall for each offence be liable on summary conviction to a fine not exceeding level 4 on the standard scale unless he proves that he did not know that the contract, proposed contract or other matter in which he had a pecuniary interest was the subject of consideration at that meeting.
- (3) A prosecution for an offence under this section shall not be instituted except by or on behalf of the Director of Public Prosecutions.
- (4) A local authority may by standing orders provide for the exclusion of a member of the authority from a meeting of the authority while any contract, proposed contract or other matter in which he has a pecuniary interest, direct or indirect, is under consideration.

- (5) The following, that is to say:
- (a) the receipt by the chairman, vice-chairman or deputy chairman of a principal council of an allowance to meet the expenses of his office or his right to receive, or the possibility of his receiving, such an allowance.
 - (b) the receipt by a member of a local authority of an allowance or other payment under any provision of sections 173 to 176 below or paragraph 26 of Schedule 1B to the Police Act 1964 (or under any scheme made by virtue of section 18 of the Local Government and Housing Act 1989) or his right to receive, or the possibility of his receiving, any such payment;

shall not be treated as a pecuniary interest for the purposes of this section.

Section 95

- (1) For the purposes of section 94 above a person shall be treated, subject to the following provisions of this section and to section 97 below, as having indirectly a pecuniary interest in a contract, proposed contract or other matter, if:
- (a) he or any nominee of his is a member of a company or other body with which the contract was made or is proposed to be made or which has direct pecuniary interest in the other matter under consideration; or
 - (b) he is a partner, or is in the employment, of a person with whom the contract was made or is proposed to be made or who has direct pecuniary interest in the other matter under consideration.
- (2) Subsection (1) above does not apply to membership of or employment under any public body, and a member of a company or other body shall not by reason only of his membership be treated as having an interest in any contract, proposed contract or other matter if he has no beneficial interest in any securities of that company or other body.
- (3) In the case of married persons living together the interest of one spouse shall, if known to the other, be deemed for the purpose of section 94 above to be also an interest of the other.

Section 96

- (1) A general notice given in writing to the proper officer of the authority by a member thereof to the effect that he or his spouse is a member or in the employment of a specified company or other body, or that he or his spouse is a partner or in the employment of a specified person, or that he or his spouse is the tenant of any premises owned by the authority, shall, unless and until the notice is withdrawn, be deemed to be a sufficient disclosure of his interest in any contract, proposed contract or other matter relating to that company or other body or to that person or to those premises which may be the subject of consideration after the date of the notice.
- (2) The proper officer of the authority shall record in a book to be kept for the purpose particulars of any disclosure made under section 94 above and of any notice given under this section, and the book shall be open at all reasonable hours to the inspection of any member of the local authority.

Section 97

- (1) The district council, as respects a member of a parish or community council, and the Secretary of State, as respects a member of any other local authority, may, subject to such conditions as the district council or the Secretary of State may think fit to impose, remove any disability imposed by section 94 above in any case in which the number of members of the local authority disabled by that section at any one time would be so great a proportion of the whole as to impede the transaction of business, or in any other case in which it appears to the district council or the Secretary of State in the interests of the inhabitants of the area that the disability should be removed.
- (2) The power of a district council and of the Secretary of State under subsection (1) above includes power to remove, either indefinitely or for any period, any such disability which would otherwise attach to any member (or, in the case of the power of the Secretary of State, any member or any class or description of member) by reason of such interests, and in respect of such matters, as may be specified by the Council or the Secretary of State.
- (3) Nothing in section 94 above precludes any person from taking part in the consideration or discussion of, or voting on, any question whether an application should be made to a district council or the Secretary of State for the exercise of the powers conferred by subsections (1) and (2) above.
- (4) Section 94 above does not apply to an interest in a contract, proposed contract or other matter which a member of a local authority has as a person who is liable to pay an amount in respect of any community charge or in respect of council tax or under any enactment or as a ratepayer or inhabitant of the area or as an ordinary consumer of water, or to an interest in any matter relating to the terms on which the right to participate in any service, including the supply of goods, is offered to the public.
- (5) For the purposes of section 94 above a member shall not be treated as having a pecuniary interest in any contract, proposed contract or other matter by reason only of an interest of his or of any company, body or person with which he is connected as mentioned in section 95(1) above which is so remote or insignificant that it cannot be regarded as likely to influence a member in the consideration or discussion of, or in voting on, any question with respect to that contract or matter.
- (6) Where a member of a local authority has an indirect pecuniary interest in a contract, proposed contract or other matter by reason only of a beneficial interest in securities of a company or other body, and the total nominal value of those securities does not exceed £5,000 or one-hundredth of the total nominal value of the issued share capital of the company or body, whichever is the less, and if the share capital is of more than one class, the total nominal value of shares of any one class in which he has a beneficial interest does not exceed one-hundredth of the total issued share capital of that class, section 94 above shall not prohibit him from taking part in the consideration or discussion of the contract or other matter or from voting on any question with respect to it, without prejudice, however, to his duty to disclose his interest.

Section 98

1A In section 94 and 97 above "local authority" includes a joint authority and a police authority established under section 3 of the Police Act 1964 and in section 94(5)(a) above "principal council" includes any such authority.

OFFICERS' INTERESTS

Section 117

- (1) If it comes to the knowledge of an officer employed, whether under this Act or any other enactment, by a local authority that a contract in which he has any pecuniary interest, whether direct or indirect (not being a contract to which he is himself a party), has been, or is proposed to be entered into by the authority or any committee thereof, he shall as soon as practicable give notice in writing to the authority of the fact that he is interested therein.

For the purposes of this section an officer shall be treated as having indirectly a pecuniary interest in a contract or proposed contract if he would have been so treated by virtue of section 95 above had he been a member of the authority.

- (2) An officer of a local authority shall not, under colour of his office or employment, accept any fee or reward whatsoever other than his proper remuneration.
- (3) Any person who contravenes the provisions of subsection (1) or (2) above shall be liable on summary convictions to a fine not exceeding level 4 on the standard scale.
- (4) References in this section to a local authority shall include reference to a joint committee appointed under Part VI of this Act or any other enactment.

APPENDIX A

FINANCIAL THRESHOLDS

Financial Regulations	Paragraph Ref.	
Value of Virement above which Police Authority approval is required	7 (b)	£100,000 or 10% whichever is lesser
Threshold for Major Projects	9	£250,000
Chief Constable's Delegated Authority to Write-Off Deficiencies in Stores or Equipment (Single Item)	14	£500
Ex Gratia Payments – Threshold above which Chairman and Vice Chairman agreement is required	20	£500
Standing Orders on Contracts		
Purchase or Sale of Land – Threshold above which Police Authority approval is required	8.2	£250,000
Value of Contract above which three tenders must be invited	12.2	£20,000
Value of Contract above which six tenders must be invited	12.3	£100,000
Value of building, engineering or other works contract above which in appropriate circumstances there should be a provision for liquidated damages	21.1	£25,000
EU Threshold for Services and Supplies		£139,893
EU Threshold for Works		£3,497,313