

COMMUNITY ENGAGEMENT COMMITTEE – 1 JULY 2010

NEIGHBOURHOOD POLICING PROTOCOL ANNUAL REVIEW

REPORT BY THE CHIEF EXECUTIVE

PURPOSE OF THE REPORT

To review the Authority's Protocol for Member involvement in Safer Neighbourhood Engagement and consider revisions to the Protocol and the allocation of Members to neighbourhoods.

1. BACKGROUND

- 1.1 The Authority has recognised that the Safer Neighbourhood structure provides a good opportunity for the Police Authority to actively support local Safer Neighbourhood Teams and to promote the opportunities that they present to local people. The structure also enables Members to hear first hand what the most important issues are to local people and link them to the strategic planning process.
- 1.2 Accordingly, a Neighbourhood Policing Protocol for members was developed setting out how members could engage with the Safer Neighbourhood structure. The protocol was approved by the Full Police Authority on 26 June 2008, with an annual update to be reported to the Community Engagement Committee thereafter. Members received an update a year ago.
- 1.3 A further opportunity has now been taken to review the Protocol and also to suggest some changes in the allocation of Members to neighbourhoods in order to be consistent with existing Force SNT arrangements. A copy of the proposed updated Protocol is attached at Appendix A.

2. THE REVISED NEIGHBOUROOD POLICING PROTOCOL

- 2.1 The revised Protocol continues to set out the purpose and structure of member involvement, protocols and communication arrangements for members and the structure of information gathering and feedback.
- 2.2 However, following a review of the Protocol, a number of minor amendments are proposed and these are highlighted in blue on the attached copy. These changes have essentially been made to further clarify some elements of the protocol, such as member attendance at public meetings or events, or to ensure that the Protocol remains current.

- 2.3 Members are reminded of the importance of providing feedback from any of the Safer Neighbourhood public meetings that they attend and a feedback form is available for this purpose (included at Annex 3 of the Protocol). A summary of the feedback received will be reported to Members of this Committee each quarter. A record of local priority issues will also be kept and reported to this Committee and will also inform the strategic assessment.
- 2.4 The Protocol will continue to be updated and presented to this Committee for approval annually, or more regularly if there is a need for a more urgent amendment to be made.

3. ALLOCATION OF SAFER NEIGHBOURHOOD AREAS TO MEMBERS

- 3.1 Changes to the allocation of Safer Neighbourhood areas in the Bournemouth North section to members have been proposed and are shown highlighted in Annex 1 of the Protocol. The changes have been proposed to ensure that the allocation of these 10 neighbourhood areas to members are consistent with the way that the Force has assigned their SNT sergeants to them. It is therefore hoped that this will help with the further development of relationships and engagement opportunities between the SNTs and members in the Bournemouth North section, subject to the members concerned being happy with these arrangements.

4. RECOMMENDATION

- 4.1 Members are asked to approve the updated Protocol.

M J GOSCOMB
Chief Executive

Members' Enquiries to: Mr J Mumford (01305) 223966
Press Enquiries to: Public Relations Officers (01305) 223780/3640



NEIGHBOURHOOD POLICING PROTOCOL

Police Authority Role in Safer Neighbourhood Engagement

1. Background

- 1.1 Dorset Police has a number of ~~new introduced~~ Safer Neighbourhood Teams across Dorset providing public access to local police and partner agencies that have joint responsibility for community safety matters.
- 1.2 The Safer Neighbourhood structure provides an excellent opportunity for the Police Authority to actively support Front Line Officers and Staff who have responsibility for service delivery, and to promote the opportunities that Safer Neighbourhoods presents to the local community. This protocol describes how the Police Authority will be involved.

2. The Safer Neighbourhood Structure

- 2.1 Safer Neighbourhoods aims to provide communities with:

Access	to policing or community safety services through a named point of contact
Influence	over community safety priorities in their neighbourhood
Interventions	Joint action with communities and partners to solve problems
Answers	Sustainable solutions to problems and feedback on results

- 2.2 Each area will have a structure of safer neighbourhood and partnership engagement (in Dorset County division this may be commonly, but not in all areas, known as Partners and Communities Together (PACT)). ~~These~~ This engagement structures will include Public Meetings, Surgeries and Street Corner Meetings as well as other tools to keep communities informed on policing issues.
- 2.3 The community engagement process is not specifically police led, but should be a joint exercise between the Community, Police and Partners. For each Safer Neighbourhood Team, a panel comprising of representatives from the community, partners and the local neighbourhood team, commonly manages the engagement process. Partners are likely to include, but are by no means restricted to, the police, local authorities (including elected members), youth and other community workers, health workers and housing officers. The arrangements should be flexible and reflect both the Safer Neighbourhood Team area and the issues that are being raised locally.
- 2.4 For the protocol to function effectively, it is imperative that Police Authority Members develop a working relationship with their local Section Inspector. Section Inspectors will be able to advise ~~Police Authority~~ Members of the

specific arrangements in their area and any notifications that need to be made in respect of Member attendance at public / PACT ~~and other public~~ meetings and events.

3. Involvement of Police Authority Members

- 3.1 The purpose of Police Authority Member involvement will be to:
- i) understand and promote the safer neighbourhood structure in their area amongst local people;
 - ii) hear first hand the views of local people on the issues most important to them;
 - iii) support local safer neighbourhood teams in managing expectations and developing resolutions;
 - iv) support collaboration and partnership working;
 - v) monitor and support the continued strategic development and mainstreaming of the safer neighbourhood structure;
 - vi) provide feedback on the effectiveness of the local arrangements and any ideas for further improving local engagement.
- 3.2 It is anticipated that Members' involvement in Safer Neighbourhood engagement will also provide opportunities to increase awareness of the role of the Police Authority amongst communities in Dorset ~~and even possibly enable Members to identify future consultation and engagement opportunities for the Authority.~~
- 3.3 As infrequent attendees (~~see Section 5 below~~), members of the Police Authority will not normally be a regular Member of the Safer Neighbourhood panel. If a Police Authority Member wishes to attend a particular meeting, following liaison with the Section Inspector, they should ask the Police representative to notify the Chair of the Meeting and inform other attendees as appropriate.
- 3.4 Members may be invited to participate at the meeting in their role as a Member of the Police Authority. If a Member is unable to respond to any matter raised at the time, the matter should be referred to the Chief Executive's Office for a later response as appropriate.

4. Watch Schemes and Safer Neighbourhoods

- 4.1 Watch Schemes, incorporating Home Watch and larger Neighbourhood Watch schemes, aim to help people to protect themselves and their property and to reduce the fear of crime. They also aim to develop close liaison between households, the police and local authorities.
- 4.2 For Safer Neighbourhoods to be successful it is imperative that Watch Schemes are fully integrated with the local arrangements that are in place for engaging and communicating with communities. The Service Level Agreement between Dorset Police and the Association of Dorset Watches (ADW) includes a commitment from both parties to encourage liaison and cooperation between Watch Schemes and Safer Neighbourhood Teams.
- 4.3 When attending any public meetings or events, Members should be mindful of the level of involvement of any local Watch Schemes and feedback as appropriate to assist with the development of this aspect of Safer Neighbourhoods.

5. How the Protocol will work

- 5.1 Each Member of the Police Authority will be assigned a group of Safer Neighbourhoods consistent with the section structure in each of the two [new Territorial](#) Divisions (see Annex 1). If Members feel there is a conflict of roles within any of the neighbourhoods allocated, they should bring their concern to the attention of the Chief Executive so that alternative arrangements may be put in place if necessary.
- 5.2 The relevant Section Inspector will be the initial liaison point for Members. Current contact details will be included in Annex 2. The Chief Executive's Office will circulate updated lists to Members to ensure they remain up to date.
- 5.3 The relevant Section Inspector will provide an overview of the structure of Safer Neighbourhood Teams and the structure of engagement that operates in that area. They will also facilitate arrangements for Member involvement in the local structure of neighbourhood engagement.
- 5.4 Members can independently maintain an informed overview of the local neighbourhood structure and contacts in their area by accessing www.dorset.police.uk and clicking on the 'Local Policing' menu option.
- 5.5 It is not expected that Members will have the capacity to regularly attend each neighbourhood meeting. Instead they are asked to attend [at least one engagement event \(public meeting, surgery, street corner meeting etc\)](#) in each [allocated](#) neighbourhood annually if possible. It is open to Members to attend further meetings if they so wish.
- 5.6 Attendance at any meeting should be pre-arranged directly with their relevant Section Inspector or their designated contact point. Members are also asked to notify the Chief Executive's office when they attend meetings.
- 5.7 If Members see benefit in attending a Safer Neighbourhood meeting outside their assigned area, they are asked to refer any requests to the Chief Executive's office who will make the necessary arrangements in liaison with the relevant Section Inspector.

6. Member Support

- 6.1 The Core Leadership Development Programme provides a number of training modules related to Safer Neighbourhoods and is open to partner agencies. Members of the Authority are welcome to attend the training. Individual requests should be directed to the Chief Executive.
- 6.2 Additional information on the role of the Authority may be requested by members of the public and information leaflets are available for Members if required. If Members identify an information gap, they are asked to make this known to the Chief Executive's Office.

7. Feedback

- 7.1 Feedback forms ([see Annex 3](#)) are available for members to record [their observations following any significant points of note arising from](#) their attendance at Safer Neighbourhood engagement events, [including any significant points of note \(see Annex 3\).](#) ~~Completed feedback forms should be returned to the Chief Executive's office as soon as possible following your attendance at the event.~~

- 7.2 The key issues to feedback include:
- Your impressions as to the effectiveness of the Safer Neighbourhood arrangements in each area.
 - Your ideas to further engage local people.
 - Your ideas on developing any aspects of this protocol.
 - Your ideas on information that is made available to Members to support your involvement.
- 7.3 Members are also asked to record the top three neighbourhood priorities [agreed at](#) following each meeting / [event that](#) you attend. This will enable the Authority to be directly informed on the issues most important to local neighbourhoods and identify any thematic issues that may [subsequently](#) inform the strategic planning process.
- 7.4 [Completed feedback forms should be returned to the Chief Executive's office as soon as possible following your attendance at an event.](#) A summary of the feedback received from Members will be reported quarterly to the Community Engagement and Communications Committee. Feedback will also be communicated regularly to the Force as appropriate, particularly where the comments raised may assist in enhancing or developing the delivery of Safer Neighbourhoods further. [The quarterly Divisional Liaison meetings between Members and Divisional Commanders may be one such mechanism for passing on such feedback for those issues that do not require an immediate response.](#)
- 7.5 If you feel there is an opportunity for views on more general policing issues to be gathered from members of the public, Members are encouraged to distribute Police Authority questionnaires and pre-paid envelopes for completion and return by post. [If members do identify any other potential opportunities for consultation or engagement then they should relay these to the Chief Executive for consideration.](#)

8. Further Enquiries

- 8.1 Any further enquiries in relation to this protocol should be referred to:

The Chief Executive
Dorset Police Authority
Police Headquarters
Winfrith
Dorset
DT2 8DZ

Tel: 01202 223966 or 01305 223966

Annex 1 - Allocation of Neighbourhoods

BOURNEMOUTH AND POOLE		
<p><u>Mr N King</u> <u>Bournemouth North</u> Kinson North Stouden Park Moordown Northbourne and Wallisdown Townsend Throop and Muscliffe</p> <p><u>Mr F Jabbari</u> <u>Bournemouth North</u> Charminster and Queens Park Meyrick and Talbot Townsend Winton</p> <p><u>Mrs K McNally</u> <u>Bournemouth North</u> Stouden Park Kinson North West Howe Kinson South Winton Northbourne & Wallisdown</p>	<p><u>Mr A Jones</u> <u>Bournemouth Central</u> Bournemouth Central Westbourne and Westcliffe <i>(incorporating Beach Beat)</i></p> <p><u>Mr B Ratcliffe</u> <u>Bournemouth East</u> East Cliff, Springbourne and Boscombe West Littledown and Boscombe East Southbourne</p>	<p><u>Mrs A Stribley</u> <u>Poole South</u> Hamworthy Poole Town & Oakdale Parkstone, Penn Hill and Canford Cliffs</p> <p><u>Miss L Wilson</u> <u>Poole North</u> Broadstone, Merley & Bearwood Creekmoor Canford Heath Newtown and Branksome Rossmore and Alderney</p>
DORSET		
<p><u>Mrs Emma Hall</u> <u>Christchurch</u> Bournemouth International Airport Christchurch Town Centre Highcliffe & Walkford Mudford and West Highcliffe North Christchurch Portfield and Jumpers Purewell and Stanpit The Grange</p> <p><u>Dr J R Gosby</u> <u>East Dorset</u> Cranborne and Alderholt Rural Ferndown Central Heatherland and Ferndown Links Potterne and Three Legged Cross Verwood Town West Moors, St Leonards and St Ives</p> <p><u>Mrs J Dover</u> <u>East Dorset</u> Colehill Corfe Mullen Leigh Park Wimborne Rural Wimborne Town</p>	<p><u>Mr B G Cooper</u> <u>North Dorset</u> Blandford Town Blandford Old Town Blandford Rural North Blandford Rural South Sturminster Newton Rural Stour Valley</p> <p><u>Mr M G Taylor CBE DL</u> <u>North Dorset</u> Gillingham Rural Gillingham Town Shaftesbury Town Shaftesbury Rural</p> <p><u>Mr G Hepburn</u> <u>Weymouth & Portland</u> <u>Section</u> Portland Westham Weymouth East Wyke</p> <p><u>Mr N Reed</u> <u>Weymouth & Portland</u> <u>Section</u> Chickerell Littlemoor Melcombe Regis Wey Valley, Radipole and Preston</p>	<p><u>Mr D Crowhurst</u> <u>Dorchester & Sherborne</u> <u>Section</u> Dorchester East Rural Dorchester North Dorchester South Dorchester West Sherborne Rural Sherborne Town</p> <p><u>Col G Brierley OBE</u> <u>Bridport Section</u> Beaminster Bridport Town Lyme Regis Marshwood Vale Westbay and Burton Bradstock</p> <p><u>Mr C W Weston</u> <u>Purbeck Section</u> Lytchett Minster and Upton Swanage Town Swanage Rural Wareham North Wareham Town Wareham West</p>

Annex 2 – Section Inspector Contact Details

Police Authority Member	Section	Section Inspector
Colonel Brierley OBE	Bridport	Inspector Caroline Naughton
Mr B G Cooper***	North Dorset	Inspector Shawn Whitley
Mr D Crowhurst	Dorchester & Sherborne	Inspector Les Fry
Mrs J Dover**	East Dorset	Inspector Mike Darkin
Mrs K McNally*	Bournemouth North	Inspector Mike Claxton
Mr G Hepburn****	Weymouth & Portland	Inspector Pete Meteau
Dr J R Gosby **	East Dorset	Inspector Mike Darkin
Mr F Jabbari *	Bournemouth North	Inspector Mike Claxton
Mr A Jones	Bournemouth Central	Inspector Dean O'Connor (Temp cover: Inspector Wayne Nock)
Mr N King *	Bournemouth North	Inspector Mike Claxton
Mrs E Hall	Christchurch	Inspector Lance Cliff
Mr B Ratcliffe	Bournemouth East	Inspector Ash Adams (Temp cover: Inspector Clodie Sutcliffe)
Mr N Reed****	Weymouth & Portland	Inspector Pete Meteau
Mrs A Stribley	Poole South	Inspector Steve Horton
Mr M G Taylor CBE DL***	North Dorset	Inspector Shawn Whitley
Mr C W Weston	Purbeck	Inspector Chris Weeks
Miss L Wilson	Poole North	Inspector Adrian King Richard Hutley

* Bournemouth North is divided between Mr Jabbari, Mr King and Mrs McNally

** East Dorset is divided between Mrs Dover and Dr Gosby

*** North Dorset Section is divided between Mr Cooper and Mr Taylor

**** Weymouth & Portland is divided between Mr Hepburn and Mr Reed

Annex 3 - Feedback Form



SAFER NEIGHBOURHOOD ENGAGEMENT

MEMBERS' FEEDBACK FORM

Please return your completed Feedback Form to the Chief Executive's office as soon as possible following your attendance at the event.

MEMBER'S NAME: _____

MEETING :	
DATE:	
NEIGHBOURHOOD:	

1. What are the top three current neighbourhood priorities in this area

2. Please record any points of note you would like to feedback following your attendance.

2(a) Your impressions as to the effectiveness of the Safer Neighbourhood arrangements in each area. Please include any specific areas of good practice or further development.

2(b) Your ideas to further engage local people?

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2(c) Your views on Member involvement in Safer Neighbourhood and ideas on developing the protocol?

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2(d) Your views on the information leaflets available to Members and any information gaps.

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3. Any further comments

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Signed..... Date.....